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## **VUSAC Meeting Minutes**

Monday, August 25, 2014 at 6:30 PM in the Goldring Student Center MINUTES

#### **In Attendance**

**VUSAC** 

**Judiciary** 

PRESIDENT Rowan DeBues VP OPERATIONS Enxhi Kondi

**Assessor Members** 

CHAIR Gabriel Zoltan-Johan

FINANCE Ben Atkins SECRETARY Ally Scandolo

**Commissioners & Councillors** 

ACADEMIC & PROF. DEVELOPMENT
ARTS & CULTURE
COMMUTER
SCARLET & GOLD
Conor Tangney
SaraLi Forouzanfar
Olivia Klasios

**LEVIES** 

**GUESTS** 

**Not In Attendance** 

**OFFICIAL REGRETS** 

COMMUNICATIONS Sumeeta Farrukh EDUCATION & EQUITY Claire Wilkins

Motion 12: Enxhi moves to approve minutes from last meeting. Rowan seconds. Motion passes unanimously.

Motion 13: Enxhi moves to approve agenda. Conor seconds. Motion passes unanimously.

#### ASSESSOR MEMBER REPORTS

#### o Summer 2014 Budget

- Ben: What we are looking at each club, levy and VUSAC budget line. We will approve, modify or table different budget lines. What's new this year is that we have asked levies to submit summer budgets, this keep them in close contact with us and gives us a good view on how levy finances will shape up. When it comes to October, we can help them with their budgets and also have a good understanding with how they treat their budgets. We have a document for 2012 that set guidelines and quotas on the process. I found it quite unclear and I decided to remove these guidelines, I thought a better process would be to approach each club individually. Budget Steering had four meetings, the fourth was due to us only having two members at the third meeting and we thought it would not be constitutionally sound to finalize a budget with only two members. The goals I set for our summer budget, which the committee agreed with, had to be much less than last year's of \$50,000.00. We had to make sure we have enough revenue to overset it and not go into overdraft. I wanted a \$30,000 budget, a more equitable budget for everyone.
- Ben: Last year, VUSAC received a total of \$176,000, majority of that was for levies and we had to hold it for levies until they were to be reimbursed. Every time you budget for levies, it is not money we have control over but what we approve for them to use from their fees. Due to enrolment, I reckon we will receive \$80,000.00 for VUSAC this year not including levies, \$48,000 of which we will receive in September.
- Rowan: That does include clubs funding, though.
- Ben: I wanted to make sure our budget for clubs and commissions was lower than that \$48,000.
- Enxhi: How would you like to do this, Ben?
- Rowan: I recommend that all of us take a few minutes to go over the budget and see if there is anything you want to pull out before we motion.
- SaraLi: Is there a maximum budget on food again this year for clubs?
- Ben: No, that was one of the elements that was struck from the 2012 document.
- Rowan: We tried to use a guideline of how accessible the event was and how expensive it was in comparison when it comes to budgeting food money. The Vic iTeach forum, for example, which has a higher expectancy of 70 or more, we considered higher budgets.

## Motion 14.1: Rowan moves to approve VUSAC Clubs Summer Budget. Olivia seconds.

- Conor: Were The Semiotones approved as a club?
- Enxhi: Due to the controversy last year, I had a hard time distinguishing who has club status. They have been in contact with me and are attending the clubs fair.
- Conor: Are they a VUSAC approved club?
- Enxhi: They have been following clubs procedures but due to last year's problems, we are unsure of their status.

- Conor: The Orientation Jam Session party held by Vic Jam does not fall under the Orientation Week budget?
- Enxhi: It is a club orientation event, meaning an introduction to their club aside from frosh week. Back to the Semiotones, we can table their budget until we figure out their clubs status.
- Ben: I recommend raising the Victoria College Fencing Club social to \$10.00, from \$90.00 to \$100.00.
- Enxhi: Conor, in terms of The Semiotones, the meeting minutes says you moved to approve The Semiotones then it was later dropped.
- Conor: I was asked to speak for the former Clubs Commissioner in a meeting; I moved to approve the Semiotones and then tabled it so he could speak to it at a later meeting. I later recinded my motion to approve them.
- Enxhi: Can we move to approve the Semiotones now?
- Rowan: We can table the budget motion, then move to approve The Semiotones.
- SaraLi: For Vic Fencing, the socials for the club drops below 70-90 people after October so their budget for food does not need to be that high all year.
- Ben: This is their year long expense that they are budgeting for September. The club head said that this is all they will need.
- SaraLi: Vic Fencing just received new equipment, so they may not require it.
- Rowan: The \$100.00 budgeted can be used for equipment repair if necessary.
- Ben: SaraLi, how does equipment repair work?
- SaraLi: We never repaired equipment, just cleaned it. Most pieces do just need to be cleaned, but the only repair cost would be to purchase new materials like blades.
- Enxhi: Can we table this and have Sohaib come in to defend the budget?
- Ben: I am not too worried about the cost for the contingency fund; I think keeping the equipment repair budget line is fine.
- SaraLi: I also see it as fine, but I do not see it being spent completely.
- Ben: It is a good contingency fund to have. They can spend it if they need to, and we can only refund them for \$100 if approved, anyways.
- Rowan: In terms of the social, I know it does diminish by October but if they do hit that number in September, I am fine with the amendment. We can make sure who does attend the social and if their numbers shrink before we approve the budget for the rest of the year, we can edit the new one to reflect it.

Motion 14.2: Rowan moves to amend budget line VF-002 from \$90 to \$100 in the VUSAC Club Summer Budget. Conor seconds. Motion passes unanimously.

Motion 14.3: Rowan moves to table VUSAC Clubs Summer Budget motion. Enxhi seconds. Motion passes unanimously.

Motion 15: Enxhi moves to approve The Semiotones. SaraLi seconds. Motion passes with one abstaining.

Motion 16: Rowan moves to recall the tabled Budget motion. Olivia seconds. Motion passes unanimously.

- SaraLi: Both Arts & Crafts and Music for the Heart have a poster budget, do we not provide it for them with our printing services?
- Enxhi: No, Music for the Heart wants to have a banner made for their events that can be reused. It's a professional banner or poster board.
- SaraLi: The Arts & Crafts Club's is for Orientation Week.
- Enxhi: We are making money off the Clubs Fair, so we can foot the bill for those reusable materials.
- SaraLi: I just thought the cost was included because I did receive an email from Enxhi informing clubs and levies that there will be a day for poster making.

• Enxhi: We're giving them VUSAC office materials, but the poster board itself comes out of their budget.

Rowan calls the question on the VUSAC Clubs Summer Budget.

## Motion 14.1: Unanimously approved. Motion passes.

Ben: For levies, there are two levies that do not need October budgets because they have sent in their year-long budgets. Those levies are VicPride! And VCAA. Before we start going over these line items, I was surprised by how slow levies were with responding to us. I sent an email initially asking for summer budgets, but then Rowan and I sent another one to encourage those who did not send one in by the time Budget Steering was meeting. We have all the levies included here now and the budget will reflect that.

#### Motion 17.1: Rowan moves to approve VUSAC Levy Summer Budget, Enxhi seconds.

- Enxhi: VCDS is asking \$1,300 for their garden party. How expensive can this garden party be?
- Rowan: It is the rights for the play.
- Enxhi: Why does the Garden Party cost less than other plays that follow?
- Ben: It's an ensemble cast with higher production costs for the play.
- Enxhi: Why are we funding their sweaters? We fought the Cat's Eye over their sweater budget.
- Conor: In contrast, the Cat's Eye were asking for thousands of dollars for sweaters last year.
- SaraLi: VCAA also has a sweater budget.
- Enxhi: Isn't VCAA larger in comparison to VCDS larger, why is their sweater budget \$400 while VCDS' is \$600?
- Ben: I am looking for the justification for the sweater budgets. The VCDS' justification is that their club sweaters are annually purchased.
- Enxhi: I don't think that's enough justification.
- Ben: They were one of the levies that submitted very late, we did not have enough time to deliberate over the logistics.
- Enxhi: I think we should lower it to \$400, like VCAA.
- Conor: Did they provide a quote for their sweaters or was it based off past budgets. Right now, most sweaters are subsidies and we are unsure of whether or not this is a subsidy or the full cost.

# Motion 17.2: Conor moves to withdraw budget line VCDS-007 from the VUSAC Summer Levy Budget pending Finance Chair's investigation. Rowan seconds. Motion passes unanimously.

- Conor: Why are we funding VCDS meetings?
- Ben: It is money for pizza for their recruitment meeting.
- Ben: I think we cannot pass the Cat's Eye budget due to similar issues. They have already spent some of their budget. VCDS has also spent \$400 on security deposits. I received the Cat's Eye budget on August 15<sup>th</sup> and they have spent money \$304.79 of their modernisation fund.
- Conor: This building is brand new.
- Ben: The Cat's Eye has also listed a miscellaneous budget line.
- Conor: A miscellaneous budget line is not acceptable.
- Ben: Budget lines that I believe cannot be approved are those that do not have explanations or have already had money spent from them.
- Rowan: In the budget steering meeting, we determined that this seems like a plan for a budget and not an actual budget. VCAA and Caffiends are specific and detailed in theirs, for example.
- Enxhi: Ben, would you be able to sit down and make a budget with them?
- Ben: I would.

- Rowan: Since I am also in the VPE role currently, I would be able to sit down with them as well.
- Conor: I have an issue with all of the Cat's Eye budget lines and their lack of detail
- Ben: They need specificity.

## Motion 17.3: Rowan moves to amend to remove the Cat's Eye budget from the VUSAC Summer Levy Budget. Conor seconds. Motion passes unanimously.

- Rowan: How did The Strand have to triple their residual costs?
- Ben: In the budget request form, they subtracted that from the money that they have in their account currently: \$1,484.40. Their budget will be \$3,607.00 technically.
- SaraLi: In VCAA-002, why is their budget \$500 for decorations?
- Conor: It is for their Holiday banquet.
- Enxhi: They need to be more sustainable with their decorations.
- SaraLi: There are many decorations left from the Fasdhion Show.
- Rowan: We can keep a sizable decorations budget and have an emphasis on sustainable decorations that are reusable.
- Enxhi: Should we lower it still?
- Rowan: It would be unfair to have them conform to the Fashion Show aesthetic without consultation. They are a levy, so they can use their money how they will as long as it is sustainable.
- Enxhi: I would like to know what they are buying with \$200.00 of office supplies.
- Rowan: Ben, can you tell them to purchase for reusable decorations and that we are pulling their office supplies line. Enxhi, can they use our supplies?
- Enxhi: I think it would be odd to ask them to use our office supplies and decorations if they have their own office.
- SaraLi: Why do they have jerseys as a budget line of \$3,500.00?
- Gabe: They give them away to students involved.
- Conor: Have they spent money because I believe there are boxes addressed to them in our office.
- Gabe: Those could be their shirts for the Orientation Clubs Fair.
- Ben: What was the decision on the office supplies?
- Rowan: We will move to pull out the budget line for office supplies.
- Enxhi: For Burwash Hall, is that for food only?
- Ben: It is for food and booking.
- Conor: They're spending \$4600.00 on gifts, awards and prizes.
- Enxhi: These are going directly to the students.
- Rowan: There are 30 team reps.
- Enxhi: They are reqestiong \$500 for food for meetings.
- Ben: This is would be for the year.
- Conor: We are pulling this for VCDS; we should look into VCAA's as well for this purpose. VUSAC does not budget food for meetings.
- SaraLi: There are roughly 15 team reps and they all received knapsacks two years ago.
- Enxhi: I don't think we can approve the backpack budget line. We find it contentious to give our members on VUSAC, I think we should have them look into a less expensive option
- Rowan: It is not quite the same as VUSAC approving budgets to thank themselves.
- Enxhi: The team reps are on VCAA, though?
- Rowan: Not all team reps are on the council. We can relook at other precedencies and rethink the number.

- Conor: Did we agree to pull out their food and drink?
- Rowan: It's harder to remove budget lines from levies.
- Ben: Since we are pulling out so many budget lines, I think we should meet with Michael
- Enxhi: Can we also point out that their retreat is \$200.00?
- Conor: Our budget for our retreat is \$210.
- Enxhi: Ours isn't a retreat, it is a training event. They should clarify what their retreat is composed of before we approve this.
- Rowan: We also need to discuss their contingency fund. Give Ben and I the specific budget lines and we can bring them up to VCAA.
- SaraLi: I have questions about the contingency fund.
- Gabe: Everyone else does as well, as Rowan mentioned, he and Ben will discuss with VCAA.
- Rowan: In terms of hockey bonds, intramural teams pay into to for ice time and hockey equipment even if we use the varsity. It allows for intramural ice hocket to happen.

Motion 17.4: Rowan moves to withdraw the VCAA budget from the 2014 Summer Levy budget, pending discussion between VCAA, Rowan and the finance chair in regards to budget lines VCAA-003, VCAA-005, VCAA-007, VCAA-009, VCAA-010, VCAA-013, VCAA-014, VCAA-016. Enxhi seconds. Motion passes unanimously.

- Ben: For VicPride!, like VCAA, it is year long budget.
- Enxhi: This is a smaller budget in comparison to most.
- Conor: They have a final dinner, which may be an exec team building.
- Rowan: For their year-end pub night, they require food at the event if alcohol is being served.
- Enxhi: We are letting them have the final dinner, but I would like to point out that we cannot even have one as VUSAC.
- Conor: We did have one last year.
- Ally: We moved it from the VPE budget last year since Zack had leftover money assigned to Crescam's.
- Ben: I think VUSAC can hold itself in a higher regard and have a dinner.

Rowan calls the question on the levy summer budget.

#### Motion 17.1: Motion passes unanimously.

- Ben: For the VUSAC budget, the vast majority of our operational budget is where the bulk of our expenses are coming from. When we are considering internal summer budgets, does the member have to abstain?
- Gabe: They do have to abstain their vote, as it is a conflict of interest.
- Ben: For the presidential budget, I do not have any issues.
- Gabe: What is the budget line for Tim Bermingham?

Motion 18: Rowan moves to go in camera. Conor seconds. Unanimously approved. Motion passes.

Motion 19: Enxhi moves to leave in camera. Rowan seconds. Motion passes unanimously. Motion 20.1: Rowan moves to approve the VUSAC Commission Budget. Conor seconds.

- Ben: Any issues with the VPO budget?
- Conor: We have \$1,000.00 for office supplies.
- Enxhi: It's a contingency fund for supplies.
- Conor: A new computer?
- Rowan: It's for the President's office.
- SaraLi: What is for the Club Head's Meeting, VPO-002?
- Enxhi: It's for food for their meeting.

- Rowan: I see sweaters as a necessary cost and unfair for VUSAC members to have to pay. As servants to the student population, they should have something that distinguishes them as member of VUSAC? It is just \$1,500.00 for 20 people, its \$75.00 per person. I could go into Lululemon and purchase a sweater for each of us. I think we can bring our cost down, we can pull this line and have Enxhi look into quotes then bring to a later meeting. We can pass the budget line with the council.
- Enxhi: What if I don't use the full \$1,500.00?
- Rowan: You are still entitled to spend that allotted budget if we approve this.
- Conor: We do not have to use it until October.
- Enxhi: I will want to place the order directly after elections.
- Rowan: We can present a few designs and quotes in the next meeting and decide then.

## Motion 20.2: Rowan moves to pull VPO-014. Conor seconds.

- Enxhi: Can we use the excess for the retreat?
- Rowan: Look into the quotes, if you find something for \$900.00, we do not need to add \$600.00 to the retreat.
- Ben: We also discussed the members adding money to pay for the retreat from members.
- Enxhi: For Arts & Culture, where is the Bob Retreat?
- Conor: This budget line is to pay for a writing and working day, it's a meet and greet as well for cast and crew. The directors have control over this, but it does not pay for a trip away but to accommodate the working day.
- Enxhi: What is the advertising and promo budget line?
- Conor: This wasn't changed in the budget lines with the reasoning. We want to throw a showcase night and promotional event, maybe using previous sketches as a preview.
- Ben: Would you like to explain the change to the Shaw Festival?
- Conor: It would be for TIFF tickets after discussing this with Budget Steering. My
  one concern is that it is from the fourth to the fourteenth. I would need to build up
  a lot of hype during frosh or else it could fail.
- Ben: We can use the remaining \$200.00 for awareness.
- Conor: I would print here and use the ListServ, the \$200.00 would be unnecessary. We can reallocate money and use for a museum trip or other events.
- Rowan: \$200.00 is a lot, but we are selling tickets so the event will be collecting revenue, hopefully.
- SaraLi: VOCA wants to be more visual this year and we were hoping to get tshirts
- Ben: Do you have a quote?
- SaraLi: The best quote is \$16/person and I asked for half of that.
- Rowan: I think it would unfair to get a request after we have had our budget meetings. We should exercise the same fairness.
- SaraLi: We did want them for Frosh week. If I purchase them now, could I use the receipt for later budgets?
- Ben: Unfortunately not, it would have to be between May and September.
- Enxhi: Last year, the fashion show wanted sweaters and they fall under Sustainability. We did not give them the sweaters.
- Rowan: VOCA is a year-round council while fashion show is a one time event. I am just unsure because it would be unfair to other groups to add this in after.
- Gabe: I don't believe that is technically allowed either, you are under a motion currently.
- Ben: It hasn't been discussed before today.

- Conor: What are your VOCA September events?
- SaraLi: We do want to have events in September for booking space and food. We want a frosh reconnect event, as well.
- Ben: For First Aid materials, we told them to go into that for Student Projects.
- Rowan: Either way, a first aid kit would be paid for with student money being spent for it.
- Olivia: We're no longer paying for individual lines for homecoming, one sum is going to the inter-college fund.

Motion 20.3: Rowan moves to amalgamate S&G-001 through S&G-004 to become S&G-001. Enxhi seconds. Motion passes unanimously.

- Conor: Will you be doing a Halloween event on your own or the U of T club night?
- Olivia: Most likely the club night.
- Rowan: We recommended Olivia remove this budget line until she figures out what she would like to do.

Motion 20.4: Enxhi moves to remove budget line S&G-005 through S&G-007 pending further planning. Conor seconds. Motion passes unanimously.

Rowan: For Sustainability, as Sustainability commissioner currently, I asked the
former finance chair what was the most important things to attend to in the
commission: Garden honorarium, Betty & Dash insurance and Greenshift plates
and materials.

Enxhi calls the question on the VUSAC Levies Budget.

Motion 20.5: Motion passes unanimously.

Motion 21: Rowan moves for five minute recess. Motion passes unanimously.

Meeting resumes at 8:32 pm.

#### **COMMISSION REPORTS**

Commuter – SaraLi

- Constitutional Amendments
  - Enxhi: Were the amendments emailed to all members?
  - SaraLi: They were sent to the judiciary members.
  - Enxhi: The first constitutional amendment states that in April, she would like to have VOCA select the committee in September. April is transition time and the September recruitment cfreates better chance of membership.

Motion 22: Enxhi moves to approve Constitutional Amendment No. 1 to By-Law #1. Olivia seconds. Motion fails with two in favour, two abstaining.

- Enxhi: Did the last amendment pass?
- Gabe: No, because you require 2/3 of the vote in favour for it to pass.
- Enxhi: I made a mistake; can we vote again on it after this amendment?
- Enxhi: The second constitutional amendment states that the commuter commissioner will be a part of the Residence and Commuter Alliance. The commuter commissioner is essential to the committee.

Motion 23: Enxhi moves to approve Constitutional Amendment No. 2 to By-Law #1. Olivia seconds. Motion passes with one abstaining.

Motion 24: Rowan moves to Constitutional Amendment No.1 By-Law #1. Conor seconds. Motion passes with one abstaining.

- Enxhi: The third constitutional amendment is adding in commuter commissioner to Budget Steering committee.
- Gabe: This creates inconsistencies to the constitution. It is amending the role of the Commuter Commissioner.
- Rowan: We would have to pass a further amendment.

- Gabe: I would not advise passing it. SaraLi, you would have to go through the
  entire constitution to make sure it does create any more inconsistencies. You
  would want to pull this or table it.
- Enxhi: The reasoning is because residence students benefit the most from the events at Vic that is where the budget mainly goes.

Motion 25: Enxhi moves to table discussion Constitutional Amendment No. 3 to By-Law #1. Rowan seconds. Motion passes with one abstaining.

- Rowan: Everyone on budget steering does not have their own commission or their own budget for events. The problem you create with a commissioner on budget steering is a conflict of interest. I understand the concern with how large our commuter population is. Enxhi and myself function in the interest of all Victorians. It would be unfair to have a commuter presence but no residence presence. If you have one commissioner, you will nearly need to have the entire council on budget steering and that is an ineffective budget steering committee. In student projects, nothing can be residence only in passing their budget, the same is true with VUSAC. Events are residence accessible but I do not think there is a requirement for a proportional budget steering committee.
- Conor: I support everything Rowan has said and the creation of VPO went over all of these details, it was the same dialogue.
- Rowan: How was it the same dialogue?
- Conor: In the creation of VPO, we had to discuss the restructuring of budget steering with the removal of Clubs Commissioner.
- Ben: On one hand, it is important that Budget Steering does not just have specific commuter representation. I also think the issues that are raised with commuter representatives, but these issues affect the university as a whole and it might create conflicts of interest.
- Rowan: SaraLi, looking at the current commission budget, is there an area where commuters are not getting enough of the budget for commuter students? If you bring this up with the complete,
- SaraLi: Nothing says specifically for residence students, and it is directed towards them. VCAA, for example, has very late practices and that is not commuter friendly.
- Rowan: In that instance, it might be effective to ask VCAA to look into a survey of how many residence or commuter students are a part of VCAA.
- Enxhi: The fourth constitutional amendment is changing the way VOCA is spelt because it is written wrong.

Motion 26: Conor moves to approve Constitutional Amendment No. 2 to By-Law #25. Rowan seconds. Motion passes with one abstaining.

• Enxhi: The fifth constitutional amendment promoting the integration of commuter and residence life.

Motion 27.1: Enxhi moves to approve Constitutional Amendment to No. 1 to By-Law #25. Rowan seconds.

- SaraLi: It's VOCA's job to cater to commuter students.
- Rowan: This is technically VUSAC's mission statement. We work to integrate both.

Enxhi calls the question on Constitutional Amendment No.1, By-Law #25.

Motion 27.2: Motion passes unanimously.

 Enxhi: Another wording change from VOCA Events Committee to Executive Committee.

Motion 28: Enxhi moves to approve Constitutional Amendment No. 6 to By-Law #. Conor seconds. Motion passes unanimously.

- Enxhi: The VOCA events committee shall be selected by Commuter Commissioner alone.
- SaraLi: The CLC has not helped to choose the executives; it makes the process more complicated.

Motion 29: Enxhi moves to approve Constitutional Amendment No. 4 to By-Law #25. Rowan seconds.

- Enxhi: You cannot have a single person selecting a committee, especially when you are biased since these are people you work with already. They should be involved, but I feel like the CLC was not informed of this potentially.
- Rowan: There is the chance they picked the executives themselves.
- Enxhi: Having the CLC involved makes it more official.
- Rowan: I am not married to the idea of the CLC being on the hiring committee. Say we have a situation where we have a contentious character, who runs unopposed, you can have that person potentially selecting a committee with no overview. I am weary giving how I have seen other elections at other colleges go. If I do not think the CLC is not interested, we can create another smaller committee to make it an easy process. I'd be happy to entertain changes of that by-law.
- Enxhi: I think the CLC being on the committee makes sense.
- Rowan: I don't know based on SaraLi's understanding of the situation. We can involve Bergita in the process of figuring out a committee.
- Conor: The CLC or Dean's Office Rep is a presence on every hiring committee and it would be strange to not have them involved.
- Ben: If this passes, then maybe consider removing the CLC from the other hiring committees.
- Rowan: I disagree; we need the outside opinion on hiring.
- Enxhi: This is just because the CLC has not been involved in the VOCA committee.
- Rowan: I don't want to delve, but if VUSAC is hiring paid positions, then the CLC should want to be involved. I also do not think it is necessary to have someone from the Dean's Office looking over our shoulder in every hiring process.

Motion 30: Rowan call the question. Motion fails with four opposed and one abstaining.

Motion 31: Enxhi moves to approve Constitutional Amendment No. 5 to By-Law #25. Rowan seconds.

- Enxhi: This changes the hiring date for VOCA Executive from May 1st to June 1st.
- Rowan: A wonderful amendment.

Motion passes with one abstaining.

Motion 32: Enxhi moves to approve amendment No. 6 to By-Law #25. Rowan seconds. Motion fails with four opposed.

• Enxhi: This amendment changes the structure of the VOCA hiring committee to remove residences.

Motion 33: Enxhi moves to table amendments. Rowan seconds. Motion passes unanimously.

• Rowan: I would like it to be noted in the minutes, there is a keg at Trinity.

Motion 34: Enxhi moves to adjourn meeting. Conor seconds. Motion passes unanimously. Meeting is adjourned.